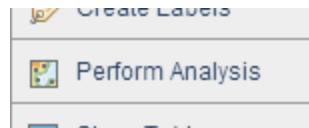
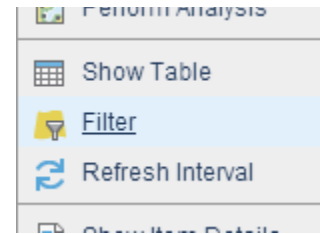
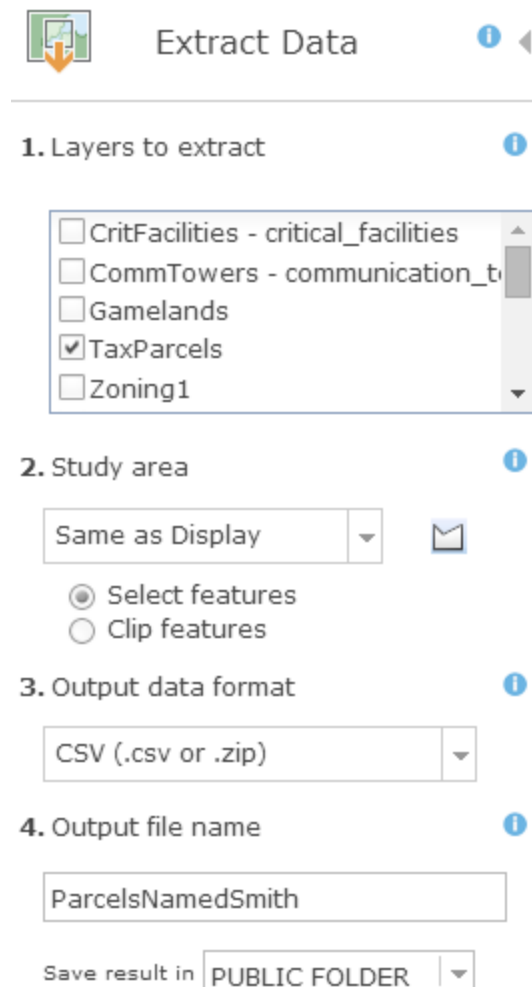


## Working with Tables (Custom Map Builder)

1. Use the steps above to filter the data or simply open the table by clicking "Show Table" from the drop-down next to the layer.
2. Use the items in Table Options to navigate the results.  
*\*Hint: use ctrl+click or shift+click to select multiple items from the list.*
3. To export and download the list (Tax Office only) click Perform Analysis from the layer drop-down.



4. Next, click Manage Data and then Extract Data.
5. Make sure the features you want are selected and remember what you name it under file name.
6. Change the output location to (save result in) the Public Folder. (Otherwise you won't be able to retrieve your data.)
7. Take rest of the defaults. The application should look like the image below:

A screenshot of the 'Extract Data' dialog box. The dialog has a title bar with an icon of a map and a downward arrow, and the text 'Extract Data'. Below the title bar, there are four numbered sections:

- 1. Layers to extract**: A list of layers with checkboxes. 'TaxParcels' is checked, while 'CritFacilities - critical\_facilities', 'CommTowers - communication\_t', 'Gamelands', and 'Zoning1' are unchecked.
- 2. Study area**: A dropdown menu set to 'Same as Display' with a map icon to its right. Below it are two radio buttons: 'Select features' (selected) and 'Clip features'.
- 3. Output data format**: A dropdown menu set to 'CSV (.csv or .zip)'.
- 4. Output file name**: A text input field containing 'ParcelsNamedSmith'.

At the bottom of the dialog, there is a label 'Save result in' followed by a dropdown menu set to 'PUBLIC FOLDER'.

8. Click Run Analysis.
9. Once completed, click the drop-down next to "Home" and click My Content to access your file in the Public Folder.
10. Once you find your new file, click the drop-down next to it and click download to retrieve your file.