

POLK COUNTY
NOVEMBER 24, 2008 – Minutes
7:00 P.M.
COMPREHENSIVE PLAN ADVISORY COMMITTEE (CPAC) MEETING
ISOTHERMAL COMMUNITY COLLEGE, POLK CAMPUS
COLUMBUS, NORTH CAROLINA

1. CALL TO ORDER
Jim Carson called the meeting to order.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Jim Carson completed the roll call. See attached.
4. APPROVAL OF AGENDA
Susan Welsh made a motion to approve the agenda. Ernie Giannini seconded. All in favor.
5. CPAC PRIMARY MEMBER AND STAFF COMMENT
Jim introduced Dale Holland from Holland Consulting Planners (HCP), Justin Hembree from Hobbs, Upchurch & Associates, P.A., and Polk County Staff Cathy Ruth and Kristy Tipton. Dale Holland gave a brief summary about HCP and the contacts that the Advisory Committee will be working with. Justin Hembree introduced himself and the role he would have in the process. All of the Committee members introduced themselves and told a little about why they wanted to be a part of the Advisory Board.
6. PUBLIC COMMENT (10 minute limit)
Cindy Walker said she was thrilled that the process has begun.
7. NEW BUSINESS
 - Review and discuss Rules of Procedure.
Dale Holland gave an overview of the Rules of Procedure. He stated that Jim Carson was appointed as the Chairperson but that the Vice-Chair will be elected by the Advisory Committee. Dale Holland asked for questions or comments.

- Review and discuss Citizen Participation Plan.
Dale Holland gave an overview of the Citizen Participation Plan. A.Y. Brown requested a copy of the General Statutes that deals with Planning. Cathy Ruth stated that she would send a link to all of the Committee members.
- Discuss working relationship of CPAC with the Polk County staff and Holland Consulting Planners, Inc.
Dale Holland told the Committee what the roles of the HCP and the County staff would be. He said that HCP is here to serve the needs of the Committee. Cathy Ruth told the Committee that the staff is accessible and that there is an open door policy and to feel free to stop by or call with any questions or concerns. Dale Holland stated he would be the primary contact and not to hesitate to call him. Jim Carson asked if email would be the primary source of contact with the Committee. Dale Holland stated when HCP starts providing drafts, those will be mailed, and agendas, minutes, etc. may be sent by e-mail. The first sections of the draft will be about population, housing and economy.
- Discuss adopting a name for the Comprehensive Plan.
The intent of this item was to put a name on the Comprehensive Plan that has an identifiable title. Dale Holland requested that the Committee e-mail him some suggestions by December 5th and he will return a consolidated list back to the Committee and a name can be decided at the December meeting.
Cathy Ruth and Dale Holland asked the Committee if they would like to come up with a name for the Committee. The consensus of the Committee is to wait and see what the name of the Comprehensive Plan will be and that will be the name of the Committee as well. The Committee felt that this would be more uniform.
He also stated that at the December meeting each member of the Committee will have the opportunity to voice their desires, vision, etc. for the County.
In January, speakers from different State agencies such as the Division of Water Quality and the Health Dept. will come to talk to the Committee.
- Distribute and discuss map atlas.
Dale Holland gave an overview of the maps that are in the back of everyone's notebooks. He asked that if there are any errors on the maps to please let him know so they can be corrected. He said that these maps are not intended to be the final maps but to be used as an example of the types of maps that will be in the final plan.
- Elect Vice-Chairperson.
Maryneal Jones nominated Emily Clark as the Vice-Chair. Henry Bright seconded. All in favor.

8. PUBLIC COMMENT (10 minute limit)

Cindy Walker said that at the last Commissioners meeting a water plan was on the agenda for HCP to discuss but it was not touched on during the meeting and

she wanted some information on that. Justin Hembree said that an important component of the plan would be the County's new water system. He said there will be a Water CIP (Capitol Improvement Plan) in the final plan.

Dale recommended having the next meeting on Tuesday, December 16, 2008. The January meeting is proposed to be on Tuesday, January 27, 2009. All agreed these dates would work.

9. ADJOURNMENT

Roger Odel made a motion to adjourn. Ernie Giannini seconded. All in favor.